

**Saint Miriam School**  
A Franciscan Preschool and Kindergarten



*with a tiny daycare community, too!*

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**REGISTRATION POLICES:** Please review and initial each section then sign and date at the bottom.

**STUDENT'S NAME:** \_\_\_\_\_

**GENERAL RELEASE OF LIABILITY**

As the legal parent or guardian, I release and hold harmless Saint Miriam Academy, d/b/a Saint Miriam School and Saint Miriam Parish. its owners and agents from any and all liability, claims, demands, and causes of action whatsoever, arising out of or related to any loss, damage, or injury, including death, that may be sustained by the participant and/or the undersigned, while in or upon the premises or any premises under the control and supervision of Saint Miriam School or Parish, its owners and agents or in route to or from any of said premises. Initials: \_\_\_\_\_

**COVID ATTESTATION**

You hereby attest that your child/ren (hereinafter your "child"), as of the date of this Agreement and each time your child(ren) participate in a Saint in-person program:

(a) He or she is not experiencing any symptoms described by the Center for Disease Control and Prevention (CDC) as being associated with illness caused by the COVID-19 virus, such as a fever, cough, shortness of breath, chills, shaking with chills, muscle pain, head ache, sore throat, or a new loss of taste or smell; that your child has not experienced any of those symptoms in the past two weeks and that no one who lives in the child's home has experienced any of these symptoms in the past two weeks; that to the parent/guardian's knowledge neither your child, nor anyone living in the child's home, has been exposed to any person who has been infected by the COVID-19 virus. If your child or anyone in your child's home has developed any of these symptoms, you agree to so notify Saint Miriam and to not have your child attend any in-person programs until the symptoms have cleared, testing has proven that there is not a coronavirus infection or that if there was an infection, your child is no longer contagious. Permission must be received from Saint Miriam before your child may return to any in-person program.

(b) You are aware that you must follow the safety and hygiene protocols that have been implemented by Saint Miriam which have been provided to you, which you hereby acknowledge having reviewed, and that if you fail to follow those protocols, you could be asked to remove your child from the Program and not be permitted to participate in the future.

(c) Your child:

(i) has not traveled internationally in the past 14 days,

(ii) has not traveled to a highly impacted area within or outside the United States in the past 14 days,

(iii) has not been exposed to a person with a confirmed or suspected case of COVID-19,

(iv) has not been diagnosed with COVID-19,

(v) if he or she has been diagnosed with COVID-19, he or she has been cleared as noncontagious by state or local public health authorities and doctors, and

(vi) is following recommended guidelines as much as possible - practicing social distancing by trying to maintain separation of six feet from others, and otherwise limiting his or her exposure to COVID-19. **Initials:** \_\_\_\_\_

### **DROP OFF, PICK UP, KID CHECK**

As the only RAVE Facility certified Preschool and Kindergarten in Montgomery County, we take the safety and well-being of your child/ren very seriously. On the registration form you are required to list the names of any individual authorized to pick-up your child/ren along with their email address and cell numbers.

**PLEASE NOTE:** It is your responsibility to keep contact information up to date, and you can do so by calling the office or visiting the Procure portal. Our teachers and/or staff are also authorized to check identification.

**ADDITIONALLY** - you are required to use the KidCheck Application at drop off and pick up each day. KidCheck has real-time update capability allowing you, in the event of an emergency, to add a person authorized to pick-up your child. WE WILL NOT accept a text, phone call, or email as authorization for someone to pick up. They must be authorized by you via the KidCheck app to pick-up. If there is someone different picking up your child - after you update KidCheck to allow them authorization, please call the office or write to [director@saintmiriamschool.com](mailto:director@saintmiriamschool.com) and let us know who to expect. Our staff has the authority to ask for photo ID. PLEASE ALSO NOTE that we are a firearm-free and no smoking campus. **Initials:** \_\_\_\_\_

### **MEDICAL EMERGENCIES**

The undersigned gives permission to Saint Miriam Academy, d/b/a Saint Miriam School, and its agents to seek medical treatment for your child/ren in the event they are not able to reach a parent or guardian. I hereby declare any physical/mental problems, restrictions, or condition and/or declare the participant to be in good physical and mental health. I request that my child be transported to a hospital in the event of an emergency. **Initials:** \_\_\_\_\_

### **HOURS OF OPERATION**

SAINT MIRIAM DAYCARE and PRESCHOOL: Part-Day/AM classes are 9AM to noon. Full-Day classes are 9AM to 3PM. Early Drop-Off is offered from 7:30AM to 9:00AM. Extended Day is offered from 3PM to 6:00 PM. AM students, with notice to the office, can opt to stay for lunch until 1PM for an additional fee.

If you plan on arriving earlier than 8:50AM you must enroll your child/ren in Early Drop Off. If you plan on staying past 3:00PM you must enroll your child/ren in Extended Day.

**IMPORTANT NOTE:** While we realize that emergencies do occur every now and again, children must be picked-up on time. If pick-up occurs after your scheduled pick-up 3:00PM or 6:00PM if enrolled in after-care; the late pick-up fee is assessed at \$1.00 per minute Initials: \_\_\_\_\_

### **PHOTOGRAPH & VIDEO CONSENT**

I hereby grant permission to Saint Miriam Academy, d/b/a/ Saint Miriam School to use my child's name, likeness, image, voice, and/or appearance, as may be embodied in any pictures, photos, video recordings, audiotapes, digital images, and the like, taken or made while engaged in any school activities. I agree that Saint Miriam has complete ownership of such images, including the entire copyright, and may use them for any purpose, including, but not limited to, publications, advertisements, and any promotional or educational materials in any medium now known or later developed, including the Internet and social media.

I acknowledge that neither I nor my child will receive any compensation or royalties for the use of such images, and hereby release Saint Miriam and its employees, agents and assigns from any and all claims which arise out of or are in any way connected with such use. I give Saint Miriam the unrestricted right and permission to edit, alter, or copy my image without restriction as to changes in character or form, and waive the right to inspect or approve the finished product wherein my or my child's likenesses appear.

There is no time limit on the validity of this release nor is there any geographic limitation on where these materials may be distributed.

By checking this permission box, I acknowledge that Saint Miriam has permission to use my child's first name, image or video recording and to publish it on the Internet, on social media, or in another medium. Initials: \_\_\_\_\_

### **ANIMAL ACTIVITIES CONSENT**

At SAINT MIRIAM DAYCARE AND PRESCHOOL our program will include occasional visits by our Saint Miriam Mascots - Bailey, Friar & Rory!

Dogs offer unconditional love and acceptance with the added benefits of improving student motivation and building a sense of trust and security in the children's environment. Most importantly exposing young children to animals strengthens character traits that include caring, cooperation, compassion, empathy, gratitude, humanity, nurturance, patience, perseverance, respect, responsibility, self-control, self-esteem, and service. We are aware that some students have allergies, and some do not feel comfortable around dogs. Please be sure to list either concern in the comments box below so that we work together to minimize their exposure to our animals.

Although working with animals comes with many benefits, it also comes with inherent risks. When working with animals we cannot be 100% sure that their behavior will always be predictable. That said, our dogs have been working with parishioners and guests for seven years now without a single incident. Dogs will be in our school building an average of once weekly to interact with our students. They will be carefully monitored while they are on school property and students will never be left alone with any animal. Bailey, Friar and Rory live here at Saint Miriam! Initials: \_\_\_\_\_

**PAYMENT POLICY**

Registration fees are due at the time of enrollment and are non-refundable. Registration fees are required for NEW students only. No registration fees are required for Children's Faith Formation classes.

AT SAINT MIRIAM DAYCARE and PRESCHOOL: Monthly tuition payments (base tuition and add-on programs) are due the first day of the month during which services will be provided. ALL Payments are processed electronically by the office on the due date. You can choose to pay by cash, check, ACH (savings or checking account funds transfer), debit or credit card. ACH and credit card transactions are done through Tuition Express and you will need to complete an application. If you choose to pay by check, money order or cash your payment can be brought directly to the Administrative Office on or before the due date. Any monthly payments received after the fifth of the month will be assessed a 5% late fee.

Payment for menu items purchased will be processed at the end of each. Payments for DROP-INS to the Early Drop-Off, Lunch Bunch and/or Extended Day Add-On programs are due when you register at the office and are non-refundable.

Once processed monthly tuition fees are non-refundable. Initials: \_\_\_\_\_

**ENROLLMENT CHANGES/DROPS**

Notice of any change to enrollment schedule or enrollment status are due three weeks prior to the change, in writing, to the Director of Schools. Forms are available in the office. Any fees due for those three weeks are due immediately once the change notice is received. See the Parent Handbook for further details on the St. Miriam enrollment and tuition policies.

Initials: \_\_\_\_\_

**REVIEW OF PARENT HANDBOOK**

The Saint Miriam School Parent Handbook can be found at:

<https://saintmiriamschool.com/parent-handbook/> I understand and agree that it is my responsibility to read and familiarize myself with policies and procedures outlined in the handbook, as well as those listed above, and agree to abide by them. I understand that it is my responsibility to go directly to management with any questions I may have regarding the policies and procedures and information contained in this agreement or the handbook. I understand that policies and procedures are subject to change with notice from management.

Initials: \_\_\_\_\_

\_\_\_\_\_  
**Parent/Guardian Printed Name**

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**